

**MEMORANDUM**

Date: January 17, 2012  
To: Mayor and Board of Aldermen  
From: Michael W. Avery, AICP, Director of Planning & Inspections  
Subject: Adopt Resolution Calling for a Public Hearing on the CDBG Infrastructure Hook-up Program Application

**Background Information:**

The purpose of the Infrastructure Hook-up Grant Program is to connect low to moderate income households to existing water and/or sewer lines not originally installed with CDBG funds. The program will pay for tap fees, connection of the house to the existing utility lines, and other costs directly associated with the connection. The maximum grant request is \$75,000 and it does not require a local match.

The City is required to conduct two (2) public hearings to receive public comment on the contents of the application. Adopting the attached resolution will schedule the first of these public hearings for February 14, 2012.

**Recommendation:**

The Planning and Inspections Department recommends the Board adopt the attached resolution to schedule a public hearing to be held on February 14, 2012.

If you have any questions or need additional information, please let me know.

**RESOLUTION BY THE BOARD OF ALDERMEN  
OF THE  
CITY OF NEW BERN**

WHEREAS, the City of New Bern wishes to submit an application for the 2011 CDBG Infrastructure Hook-up grant program through the North Carolina Department of Commerce, Division of Community Investment and Assistance; and

WHEREAS, the City of New Bern is required to hold two public hearings regarding this application;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the first public hearing will be conducted by the Board of Aldermen of the City of New Bern at 7:00 p.m., or as soon thereafter as the matter may be reached, on February 14, 2012 in the City Hall Courtroom, 300 Pollock Street, on the proposed application, in order that all interested parties may be given an opportunity to be heard.

ADOPTED THIS THE 24th DAY OF JANUARY, 2012.

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LEE WILSON BETTIS, JR.  
MAYOR

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VERONICA MATTOCKS  
CITY CLERK