

# Garage

Org. 8030

<u>EXPENDITURES</u>	<u>FY 08-09 ACTUAL</u>	<u>FY 09-10 CURRENT BUDGET</u>	<u>FY 10-11 REQUESTED BUDGET</u>	<u>FY 10-11 RECOMMENDED BUDGET</u>
Personnel Services	\$221,364	\$228,461	\$232,565	\$230,161
Operating	612,630	571,526	641,386	642,286
Debt Service	2,841	2,842	2,842	2,842
Capital Outlay	0	0	0	0
Garage Allocation	(836,835)	(802,829)	(877,693)	(875,289)
Total:	\$0	\$0	\$0	\$0

  

Full-Time Positions	4	4	4	4
Part-Time Positions	0	0	0	0

## **Purpose and Mission**

This division provides vehicle maintenance/repair and fuel services support to all departments within the City. We also provide fuel services to Craven County (Sherriff's Department, Parks & Recreation, Building Maintenance, CARTS, Inspections and Administrative Vehicles).

## **Budget Highlights**

- \$290,000 – Repairs and maintenance for all city vehicles and equipment
- \$15,000 - R & M Other: Required repairs to update fuel tank piping to current standards per NCDENR. State mandates that work be completed by June 30, 2011.
- \$2,000 - Miscellaneous Other Services: Required lift inspections, air compressor certification, underground Storage Tank fees, fire extinguisher service
- \$142,217 - Vehicle Liability Insurance: For entire City Fleet of vehicles.
- \$138,000 - Garage Supplies Inventory: Funds are used to supply oil, filters, tires, etc , to maintain City fleet.
- \$24,000 - Garage Supplies Non-Inventory: Repair parts such as alternators, pumps, etc., to maintain City fleet.

# POSITION SUMMARY

Fund: General  
Department: Public Works

Org. 8030

## PERSONNEL

<u>Class Title</u>	<u>Grade</u>	<u>2009-10 Authorized</u>	<u>2010-11 Requested</u>	<u>2010-11 Recommended</u>
<b>Garage</b>				
Garage Manager	16	1	1	1
Auto Mechanic	11	2	2	2
Automotive Parts Clerk	9	1	1	1
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<b>Full-time</b>		<b>4</b>	<b>4</b>	<b>4</b>
<b>Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>

**TRAINING & TRAVEL REQUEST 2010-11**

Garage

Account # 72130

Org. 8030

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (positions)	Projected Costs
Unknown at this time	Required Hazmat training for Garage employees	Unknown	Garage employees	\$300
<b>TOTAL:</b>				<b>\$300</b>

City of New Bern Budget  
Fiscal Year 2010-11

Fund: General		Number of Full-Time Equivilant Employees:			4	
Department: Public Works		Number of New Positions Requested			0	
Organization: Garage		Number of New Positions Recommended			0	
Account Number	Description	Actual Last Year FY2008-09	Current Budget FY2009-10	Estimated Entire Year FY2009-10	Department Request FY2010-11	Manager's Recommended FY2010-11
1111-8030-61101-730	Salaries - Regular	138,382	157,421	156,290	158,026	158,026
1111-8030-61102-730	Salaries - Holiday	4,836	0	0	0	0
1111-8030-61103-730	Salaries - Vacation	7,850	0	0	0	0
1111-8030-61104-730	Salaries - Sick	5,252	0	0	0	0
1111-8030-61121-730	Salaries - Overtime	989	0	1,575	1,450	1,450
1111-8030-61161-730	Salaries - Seasonal	819	0	852	0	0
1111-8030-61181-730	Salaries - Taxable Benefits	296	1,548	861	860	860
<b>Salaries Sub-Total</b>		<b>158,424</b>	<b>158,969</b>	<b>159,578</b>	<b>160,336</b>	<b>160,336</b>
1111-8030-62110-730	Social Security Tax	9,549	9,857	9,654	9,941	9,941
1111-8030-62112-730	Medicare Tax	2,233	2,306	2,267	2,325	2,325
1111-8030-62210-730	State Retirement	7,723	7,790	7,740	10,342	10,342
1111-8030-62220-730	401K	9,439	9,539	9,475	9,621	8,017
1111-8030-62810-730	Health/Life Insurance	33,996	40,000	40,000	40,000	39,200
<b>Fringe Benefits Sub-Total</b>		<b>62,940</b>	<b>69,492</b>	<b>69,136</b>	<b>72,229</b>	<b>69,825</b>
<b>Personnel Services</b>		<b>221,364</b>	<b>228,461</b>	<b>228,714</b>	<b>232,565</b>	<b>230,161</b>
1111-8030-72130-730	Employee Travel & Training	200	500	330	300	300
1111-8030-72210-730	Telephone Service	680	0	600	600	600
1111-8030-72310-730	Utilities	11,381	12,500	13,200	13,200	13,200
1111-8030-72410-730	Printing	783	500	51	250	250
1111-8030-72510-730	R & M - Buildings	0	3,000	0	2,200	2,200
1111-8030-72520-730	R & M - Equipment	2,742	2,750	0	2,500	2,500
1111-8030-72530-730	R & M - Vehicles	296,510	255,000	290,000	290,000	290,000
1111-8030-72590-730	R & M - Other	220	300	100	15,000	15,000
1111-8030-72890-730	Miscellaneous Other Services	1,795	2,000	2,600	2,000	2,000
<b>Current Obligations &amp; Services</b>		<b>314,311</b>	<b>276,550</b>	<b>306,881</b>	<b>326,050</b>	<b>326,050</b>
1111-8030-73130-730	Copier Rental	1,284	1,254	1,284	1,284	1,284
1111-8030-73160-730	Lease Payments-Computers	724	1,100	0	0	0
1111-8030-73320-730	Vehicle Liability Insurance	140,622	140,622	138,442	142,217	142,217
1111-8030-73340-730	Insurance Claims	3,346	5,000	0	3,500	3,500
1111-8030-73810-730	Dues & Subscriptions	131	100	131	135	135
1111-8030-73998-730	Garage Allocation	(836,835)	(802,829)	(850,627)	(877,693)	(875,289)
<b>Fixed Charges &amp; Other Services</b>		<b>(690,728)</b>	<b>(654,753)</b>	<b>(710,770)</b>	<b>(730,557)</b>	<b>(728,153)</b>
1111-8030-74110-730	Uniforms	270	750	290	600	600
1111-8030-74120-730	Janitorial Supplies	508	850	820	900	900
1111-8030-74340-730	Other Medical Supplies	0	50	0	50	50

City of New Bern Budget  
Fiscal Year 2010-11

Account Number	Description	Actual Last Year FY2008-09	Current Budget FY2009-10	Estimated Entire Year FY2009-10	Department Request FY2010-11	Manager's Recommended FY2010-11
1111-8030-74420-730	Equipment Parts	0	1,000	500	800	800
1111-8030-74510-730	Central Fuel Charges	2,001	2,650	2,000	2,000	2,000
1111-8030-74540-730	Garage Supplies Inventory	122,267	110,000	140,000	138,000	138,000
1111-8030-74542-730	Garage Supplies Non-Inventory	25,063	26,500	26,500	24,000	24,000
1111-8030-74610-730	Office Supplies & Materials	262	600	550	500	500
1111-8030-74930-730	IT Supplies	176	500	40	250	250
1111-8030-74970-730	Safety Supplies	377	500	433	400	400
1111-8030-74990-730	Miscellaneous Supplies	1,290	3,500	1,200	1,600	1,600
<b>Supplies &amp; Materials</b>		<b>152,214</b>	<b>146,900</b>	<b>172,333</b>	<b>169,100</b>	<b>169,100</b>
1111-8030-77101-790	I/P Principal Payments	2,271	2,389	2,389	2,462	2,462
1111-8030-77201-795	I/P Interest Payments	570	453	453	380	380
<b>Installment Payments</b>		<b>2,841</b>	<b>2,842</b>	<b>2,842</b>	<b>2,842</b>	<b>2,842</b>
<b>Garage TOTALS:</b>		<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>