

Public Buildings

Org. 8040

<u>EXPENDITURES</u>	<u>FY 08-09 ACTUAL</u>	<u>FY 09-10 CURRENT BUDGET</u>	<u>FY 10-11 REQUESTED BUDGET</u>	<u>FY 10-11 RECOMMENDED BUDGET</u>
Personnel Services	\$376,925	\$394,716	\$ 401,890	\$347,769
Operating	460,320	509,793	537,753	376,113
Debt Service	128,106	118,040	240,700	240,700
Capital Outlay	0	10,000	0	0
Total:	\$965,351	\$1,032,549	\$1,180,343	\$964,582

Full-Time Positions	7	7	7	6
Part-Time Positions	0	0	0	0

Purpose and Mission

This division is responsible for the maintenance and repair of most city buildings. We try to accomplish this within the funds that are allocated to us. Our mission is to keep the city buildings and equipment in the best shape we possibly can

Budget Highlights

- Maintenance contracts to protect equipment and preserve funds.
- For repair and maintenance of public buildings.
- \$28,000 - Old Main Fire Station – re-roof
- \$13,500 - Fire Museum - wash and paint exterior
- \$22,735 - Headquarters Fire Station - repair overhead doors, paint apparatus bays and touch up paint in administration interior
- \$2,500 - Waste Treatment Plant - replace door
- \$9,470 - Water and Sewer offices - new floor vinyl and new ceiling
- \$6,000 - Police Dept. annex parking lot – pave and stripe
- \$3,200 - Public Buildings shop - install ceiling
- \$10,480 - Accounting & Collections at Ft. Totten - replace electric panel and install flag pole lights
- \$14,400 - Garage - cover interior wall insulation with plywood and paint and paint exterior
- \$3,200 - Community Resource Center - replace floor covering
- \$13,500 - Dunn Building - paint exterior of windows
- \$74,500 - City Hall - paint exterior of windows, black background of Clock Tower and Courtroom

POSITION SUMMARY

Fund: General
 Department: Public Works

Org. 8040

PERSONNEL

<u>Class Title</u>	<u>Grade</u>	<u>2009-10 Authorized</u>	<u>2010-11 Requested</u>	<u>2010-11 Recommended</u>
Public Buildings				
Lead Custodian	3	1	1	1
Mail Clerk	5	1	1	0 (1)
Maintenance Technician	9	2	2	2
Maintenance Construction Worker	7	1	1	1
Carpenter	9	1	1	1
Buildings & Grounds Maintenance Supervisor	12	1	1	1
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Full-time		7	7	6
Part-time		0	0	0

(1) Position is eliminated – retirement.

City of New Bern Budget
Fiscal Year 2010-11

Fund:	General	Number of Full-Time Equivilant Employees:				7
Department:	Public Works	Number of New Positions Requested				0
Organization:	Public Buildings	Number of New Positions Recommended				0
Account Number	Description	Actual Last Year FY2008-09	Current Budget FY2009-10	Estimated Entire Year FY2009-10	Department Request FY2010-11	Manager's Recommended FY2010-11
1111-8040-61101-730	Salaries - Regular	205,607	254,696	253,870	258,293	227,575
1111-8040-61102-730	Salaries - Holiday	11,155	0	0	0	0
1111-8040-61103-730	Salaries - Vacation	13,812	0	0	0	0
1111-8040-61104-730	Salaries - Sick	24,457	0	0	0	0
1111-8040-61121-730	Salaries - Overtime	12,495	15,500	11,560	15,000	12,000
1111-8040-61141-730	Salaries - Call Back	381	0	0	0	0
1111-8040-61181-730	Salaries - Taxable Benefits	751	3,708	2,192	3,050	3,050
Salaries Sub-Total		268,658	273,904	267,622	276,343	242,625
1111-8040-62110-730	Social Security Tax	15,838	16,983	15,883	17,134	15,043
1111-8040-62112-730	Medicare Tax	3,704	3,972	3,721	4,007	3,519
1111-8040-62210-730	State Retirement	13,153	13,422	13,016	17,825	15,650
1111-8040-62220-730	401K	16,074	16,435	15,933	16,581	12,132
1111-8040-62810-730	Health/Life Insurance	59,498	70,000	70,000	70,000	58,800
Fringe Benefits Sub-Total		108,267	120,812	118,553	125,547	105,144
Personnel Services		376,925	394,716	386,175	401,890	347,769
1111-8040-71190-730	Other Professional Services	3,225	5,340	5,340	5,340	5,000
Professional Services		3,225	5,340	5,340	5,340	5,000
1111-8040-72130-730	Employee Travel & Training	0	500	321	500	500
1111-8040-72210-730	Telephone Service	3,404	3,220	2,175	3,000	3,000
1111-8040-72310-730	Utilities	61,693	60,000	78,280	75,000	75,000
1111-8040-72510-730	R & M - Buildings	60,848	97,660	34,000	211,485	50,000
1111-8040-72520-730	R & M - Equipment	27,765	25,000	40,160	25,000	25,000
1111-8040-72532-730	Central Garage Charges	13,989	13,413	14,954	13,413	14,498
1111-8040-72830-730	Cleaning Services	86,869	89,640	89,640	42,000	42,000
1111-8040-72890-730	Miscellaneous Other Services	86,659	117,000	101,000	63,325	63,325
Current Obligations & Services		341,227	406,433	360,530	433,723	273,323
1111-8040-73130-730	Copier Rental	8,575	9,600	8,850	9,600	8,700
1111-8040-73210-730	Service & Maintenance Contracts	37,516	38,820	40,800	38,740	38,740
Fixed Charges & Other Services		46,091	48,420	49,650	48,340	47,440
1111-8040-74110-730	Uniforms	278	1,250	954	1,200	1,200
1111-8040-74410-730	Construction & Repair Supplies	13,800	1,000	0	1,000	1,000

City of New Bern Budget
Fiscal Year 2010-11

Account Number	Description	Actual Last Year FY2008-09	Current Budget FY2009-10	Estimated Entire Year FY2009-10	Department Request FY2010-11	Manager's Recommended FY2010-11
1111-8040-74510-730	Central Fuel Charges	10,330	11,500	10,300	12,500	12,500
1111-8040-74610-730	Office Supplies & Materials	12	150	10	150	150
1111-8040-74910-730	Other Supplies & Materials	43,894	34,000	31,200	34,000	34,000
1111-8040-74930-730	IT Supplies	626	500	292	300	300
1111-8040-74944-730	Fuel Charges Non-Highway	837	1,200	1,100	1,200	1,200
Supplies & Materials		69,777	49,600	43,856	50,350	50,350
1111-8040-75190-750	Other Equipment	0	10,000	0	0	0
Capital Expenses		0	10,000	0	0	0
1111-8040-77101-790	I/P Principal Payments	107,873	90,573	115,211	119,277	119,277
1111-8040-77201-795	I/P Interest Payments	20,233	27,467	125,488	121,423	121,423
Installment Payments		128,106	118,040	240,699	240,700	240,700
Public Buildings TOTALS:		965,351	1,032,549	1,086,250	1,180,343	964,582