

# Streets

Org. 8050

<u>EXPENDITURES</u>	<u>FY 08-09 ACTUAL</u>	<u>FY 09-10 CURRENT BUDGET</u>	<u>FY 10-11 REQUESTED BUDGET</u>	<u>FY 10-11 RECOMMENDED BUDGET</u>
Personnel Services	\$1,400,916	\$1,471,495	\$1,359,177	\$1,321,515
Operating	1,234,404	1,202,002	1,413,692	1,209,870
Debt Service	331,275	300,838	300,743	300,743
Capital Outlay	0	0	119,597	99,000
Total:	\$2,966,595	\$2,974,335	\$3,193,209	\$2,931,128
Full-Time Positions	31	31	31	31
Part-Time Positions	0	0	0	0

## **Purpose and Mission**

This division provides for the maintenance, repair and extension of our streets, sidewalks, sign and drainage systems within the City. We presently maintain 145 miles of streets within our system and approximately 100 miles of canals, culverts and ditches throughout town.

## **Budget Highlights**

- \$7,410 - Salaries & Wages Taxable: Cell phone stipend for ten Street employees.
- \$78,000 - Other Professional Services: Stormwater contractor for required annual inspections of retention ponds.
- \$372,748 - Electricity/Street Lights. Funds needed to pay street lights throughout the City of New Bern. This figure includes the additional street lights added to Broad Street.
- \$128,850 – R&M Other: This account is used for beaver control, road repair, curb and gutter work, grass maintenance, and shared maintenance of three railroad crossings. Funds also provide resurfacing of the following streets:
  - Metcalfe St. (New to Broad St.) - \$9,075
  - Jefferson Avenue (502 to Cleveland St.) - \$9,680
  - Spencer Ave. (7<sup>th</sup> to 8<sup>th</sup> St.) - \$19,800
  - Ninth St. (Spencer Ave. to Trent Blvd.) - \$2,809.40
  - Elizabeth Ave. (from Fire Station to 3114 Elizabeth Ave.) - \$23,870
- \$57,000 - Temporary Help Services: Funds are needed for temporary employees throughout the year that assist with pick up of trash, eminent threats and trimming and cutting grass. During loose leaf pickup season temporary employees are added.
- \$214,792 - Bridge Operations & Maintenance.
  - Bridge Tender Service (\$115,992)
  - Gear Maintenance Contract (\$1,500)
  - Utilities - water, sewer, electric & trash (\$6,000)
  - Fuel for Generator (\$2,200)
  - Miscellaneous Repairs - bridge lights, gear oil, grease, sensors, etc (\$10,900)
  - Miscellaneous Supplies (\$1,000)
  - Office Supplies (\$200)
  - Window Tint for Bridge Tender House (\$6,000)
  - Reserve - Major Repairs (\$34,000)
  - Inspection due March, 2012 - one-half cost of \$36,000 (\$18,000)

\*\* Note: Major Above Water and Machinery Inspection due every 2 years (the first one due in March, 2012). Cost for inspection is approximately \$180,000; city's portion (20%) is approximately \$36,000

\*\* Note: Major Underwater Inspection, in addition to the Major Water and Machinery Inspection, is due every 4 years (the first one due in March, 2014). Cost for inspection is approximately \$230,000, city's portion (20%) is approximately \$46,000.

- \$130,000 - Special Projects:

- Various projects requested by Board of Aldermen (\$75,000)

- Repairs at Lawson Creek Park Bridge (\$10,000)

- Refurbishment of F11-A Jet (\$25,000)

- Crosswalk on Middle Street to make ADA compliant (\$20,000)

## POSITION SUMMARY

Fund: General  
 Department: Public Works

Org. 8050

PERSONNEL

<u>Class Title</u>	<u>Grade</u>	<u>2009-10 Authorized</u>	<u>2010-11 Requested</u>	<u>2010-11 Recommended</u>
<b>Streets</b>				
Public Works Superintendent	19	1	1	1
Heavy Equipment Mechanic	15	1	1	1
Lead Equipment Operator II	11	2	2	2 (1)
Crew Supervisor	11	1	1	1
Equipment Operator II	10	1	1	1
Auto Mechanic	11	1	1	1
Lead Maintenance Worker	8	3	3	3
Lead Equipment Operator I	9	3	3	3
Equipment Operator I	8	6	6	6 (2)
Maintenance Construction Worker	7	2	2	2
Senior Maintenance Worker	6	10	10	10 (3)
		<b>31</b>	<b>31</b>	<b>31</b>
<b>Full-time</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Part-time</b>				

- (1) One position funded 50%.
- (2) One position not funded.
- (3) Three positions not funded.



## CAPITAL OUTLAY SUMMARY

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Fund.	General	
Department:	Public Works	Org. 8050

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CAPITAL OUTLAY

<u>Item</u>	<u>New/ Replacement</u>	<u>2010-11 Request</u>	<u>2010-11 Recommended</u>
<b>Streets</b>			
(1) Ford Pickup Truck	R	\$ 20,597	\$ 0
(1) John Deere 6230 Tractor	N	\$ 60,000	\$60,000 (1)
(1) Alamo Side Boy Mower	R	<u>\$ 39,000</u>	<u>\$39,000</u> (1)
<b>Total</b>		<b>\$119,597</b>	<b>\$99,000</b>

(1) Recommend Installment Purchase finance at 4.75 years; payments beginning FY 2011-12.

<b>1. PURPOSE:</b>		<b>CAPITAL</b>		<b>REASONS FOR REQUEST</b>					
<i>(Check all that apply!)</i>		<input type="checkbox"/> New	<input type="checkbox"/> Hardware	<input type="checkbox"/> New Program	<input type="checkbox"/> Routine Scheduled Replacement	<input type="checkbox"/> Economy of Operations			
		<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Software	<input type="checkbox"/> Expanded Program	<input type="checkbox"/> Operation of New Capital Improvement	<input type="checkbox"/> Other			
<b>2. JUSTIFICATION:</b> To replace 1996 truck with high mileage; vehicle has exhausted its years of service.									
<b>3. DESCRIPTION OF ITEM REQUESTED:</b>									
Quantity	Item(s)	Estimated Date of Purchase	Estimated Life	Unit Cost	Total Cost	Annual Cost if Lease/Purchase	Estimated Annual Maintenance Cost	Offsetting Value	
1	F-150 Pickup Truck	August 2010	5-10 years	\$20,597	\$20,597	N/A	\$500		
<b>4. DESCRIPTION OF ITEM(S) TO BE REPLACED:</b>									
Quantity	Item(s)	Vehicle / Asset Numbers	Model Year	Actual Mileage	Condition Code	Disposition Code	Trade/Salvage Value	Estimated Annual Maintenance Cost	
1	Pickup Truck	E-8/VO505	1996	133,268	2	C	\$1,200	\$2,100	
<b>CONDITION CODE</b>			<b>DISPOSITION CODE</b>			<b>APPROVED BY</b>			
1 Wrecked/Damaged	5 Obsolete, parts no longer available	A. Scrap	E. Transfer to another Department	Director of Finance: _____		Date: _____			
2. Poor		B. Trade		Garage: _____		Date: _____			
3 Fair		C. Sell	F. Other	City Manager: _____		Date: _____			
4 Good	6. Other	D. Place in reserve							

**Each request should be submitted on a separate form.**

<b>1. PURPOSE:</b> CAPITAL	<b>REASONS FOR REQUEST</b>				
(Check all that apply!)	<input checked="" type="checkbox"/> New	<input type="checkbox"/> Hardware	<input type="checkbox"/> New Program	<input type="checkbox"/> Routine Scheduled Replacement	<input type="checkbox"/> Economy of Operations
	<input type="checkbox"/> Replacement	<input type="checkbox"/> Software	<input type="checkbox"/> Expanded Program	<input type="checkbox"/> Operation of New Capital Improvement	<input type="checkbox"/> Other

**2. JUSTIFICATION:** This tractor will be used to mow numerous ditch banks/canals utilizing the proposed side boy mower. In some cases, mowing is not taking place, thereby creating drainage problems. The current tractor is not capable of performing the necessary tasks needed to properly mow and maintain the ditch banks and canals. The proposed tractor will accommodate the new side boy mower, thus reducing the manpower where now much of the maintenance has to be done by utilizing handheld weed-eaters. This new tractor would greatly improve the efficiency of this work.

**3. DESCRIPTION OF ITEM REQUESTED:**

Quantity	Item(s)	Estimated Date of Purchase	Estimated Life	Unit Cost	Total Cost	Annual Cost if Lease/Purchase	Estimated Annual Maintenance Cost	Offsetting Value
1	John Deere 6230 Tractor  Side Boy Mower \$39,000 requested with Tractor on separate Supplemental Equipment Request	August 2010	7-10 years	\$60,000	\$60,000	N/A	\$500.00	

**4. DESCRIPTION OF ITEM(S) TO BE REPLACED:**

Quantity	Item(s)	Vehicle / Asset Numbers	Model Year	Actual Mileage	Condition Code	Disposition Code	Trade/Salvage Value	Estimated Annual Maintenance Cost
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

CONDITION CODE		DISPOSITION CODE		APPROVED BY	
1 Wrecked/Damaged	5 Obsolete, parts no longer available	A. Scrap	E. Transfer to another Department	Director of Finance: _____	Date: _____
2. Poor		B Trade		Garage: N/A	Date: _____
3 Fair	6. Other	C Sell	F Other	City Manager: _____	Date: _____
4 Good		D Place in reserve			

<b>1. PURPOSE: CAPITAL</b> (Check all that apply!) <input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement	<b>REASONS FOR REQUEST</b> <input type="checkbox"/> Hardware <input type="checkbox"/> Software <input type="checkbox"/> New Program <input type="checkbox"/> Expanded Program <input type="checkbox"/> Routine Scheduled Replacement <input type="checkbox"/> Operation of New Capital Improvement <input type="checkbox"/> Economy of Operations <input type="checkbox"/> Other
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**2 JUSTIFICATION:** This mower is designed to mow ditch banks in canals located throughout the city. Currently we are using a small side mower that does not have the capabilities to reach in the bottom of ditch banks. Drainage crews are currently mowing ditch banks by hand utilizing weed eaters and chain saws. In some cases mowing is not taking place; thereby creating drainage problems. In addition, it is very dangerous for employees to hand cut canal banks. This new side boy would have the capabilities of reaching both sides of the ditch; thereby eliminating the need for labor thus reducing safety issues. This will replace the side boy mower that was transferred from the Electric Department approximately 10 years ago which is approximately 20 years old and worn out. Failure to purchase this equipment would jeopardize the condition of the many miles of ditch bank required to be cleaned by the city.

**3 DESCRIPTION OF ITEM REQUESTED:**

Quantity	Item(s)	Estimated Date of Purchase	Estimated Life	Unit Cost	Total Cost	Annual Cost if Lease/Purchase	Estimated Annual Maintenance Cost	Offsetting Value
1	Alamo Side Boy Mower  Tractor \$60,000 requested with Mower on separate Supplemental Equipment Request	August 2010	7-10 years	\$39,000	\$39,000	N/A	\$500.00	

**4 DESCRIPTION OF ITEM(S) TO BE REPLACED:**

Quantity	Item(s)	Vehicle / Asset Numbers	Model Year	Actual Mileage	Condition Code	Disposition Code	Trade/Salvage Value	Estimated Annual Maintenance Cost
1	Land Pride Side Mower RPC 2560	N/A	N/A	N/A	2	C	\$5,000	\$800.00

<b>CONDITION CODE</b>	<b>DISPOSITION CODE</b>	<b>APPROVED BY:</b>	
1 Wrecked/Damaged	5 Obsolete, parts no longer available	A. Scrap	E. Transfer to another Department
2 Poor	6 Other	B. Trade	F. Other
3 Fair		C. Sell	
4 Good		D. Place in reserve	
		Director of Finance:	Date: _____
		Garage: <u>                    </u>	Date: <u>5/21/10</u>
		City Manager: <u>                    </u>	Date: _____

**Each request should be submitted on a separate form.**

City of New Bern Budget  
Fiscal Year 2010-11

<b>Fund:</b>	<b>General</b>	<b>Number of Full-Time Equivilant Employees:</b>	<b>31</b>			
<b>Department:</b>	<b>Public Works</b>	<b>Number of New Positions Requested</b>	<b>0</b>			
<b>Organization:</b>	<b>Streets</b>	<b>Number of New Positions Recommended</b>	<b>0</b>			
		<b>Actual</b>	<b>Current</b>	<b>Estimated</b>	<b>Department</b>	<b>Manager's</b>
		<b>Last Year</b>	<b>Budget</b>	<b>Entire Year</b>	<b>Request</b>	<b>Recommended</b>
<b>Account Number</b>	<b>Description</b>	<b>FY2008-09</b>	<b>FY2009-10</b>	<b>FY2009-10</b>	<b>FY2010-11</b>	<b>FY2010-11</b>
1111-8050-61101-730	Salaries - Regular	805,850	942,074	893,730	866,630	851,271
1111-8050-61102-730	Salaries - Holiday	37,890	0	0	0	0
1111-8050-61103-730	Salaries - Vacation	48,184	0	0	0	0
1111-8050-61104-730	Salaries - Sick	38,347	0	0	0	0
1111-8050-61121-730	Salaries - Overtime	38,855	50,000	48,000	32,850	32,850
1111-8050-61141-730	Salaries - Call Back	493	750	0	0	0
1111-8050-61161-730	Salaries - Seasonal	786	0	899	0	0
1111-8050-61181-730	Salaries - Taxable Benefits	2,845	0	7,945	7,410	7,410
<b>Salaries Sub-Total</b>		<b>973,250</b>	<b>992,824</b>	<b>950,574</b>	<b>906,890</b>	<b>891,531</b>
1111-8050-62110-730	Social Security Tax	59,373	61,556	57,886	56,228	55,275
1111-8050-62112-730	Medicare Tax	13,886	14,396	13,544	13,150	12,928
1111-8050-62210-730	State Retirement	44,467	48,649	46,049	58,495	57,504
1111-8050-62220-730	401K	54,343	59,570	56,387	54,414	44,577
1111-8050-62810-730	Health/Life Insurance	255,597	294,500	275,000	270,000	259,700
<b>Fringe Benefits Sub-Total</b>		<b>427,666</b>	<b>478,671</b>	<b>448,866</b>	<b>452,287</b>	<b>429,984</b>
<b>Personnel Services</b>		<b>1,400,916</b>	<b>1,471,495</b>	<b>1,399,440</b>	<b>1,359,177</b>	<b>1,321,515</b>
1111-8050-71114-730	Medical Professional Services	1,090	1,200	0	1,000	1,000
1111-8050-71190-730	Other Professional Services	81,604	79,000	62,000	78,000	78,000
<b>Professional Services</b>		<b>82,694</b>	<b>80,200</b>	<b>62,000</b>	<b>79,000</b>	<b>79,000</b>
1111-8050-72130-730	Employee Travel & Training	1,281	1,000	668	900	900
1111-8050-72210-730	Telephone Service	3,677	0	0	0	0
1111-8050-72310-730	Utilities	25,069	27,500	33,053	33,250	33,250
1111-8050-72320-730	Electricity - Street Lights	362,507	364,000	368,270	372,748	372,748
1111-8050-72520-730	R & M - Equipment	7,363	18,000	5,250	18,000	18,000
1111-8050-72532-730	Central Garage Charges	111,618	102,382	103,515	102,382	109,060
1111-8050-72550-730	R & M - Sidewalks	4,892	20,000	5,000	18,000	9,000
1111-8050-72580-730	R & M - Powell Bill Non-eligible	297,228	35,120	31,000	35,000	31,000
1111-8050-72590-730	R & M - Other	93,444	102,000	22,350	128,850	128,850
1111-8050-72610-730	Freight, Express, Deliveries	3,124	2,300	810	2,000	2,000
1111-8050-72790-730	Advertising	582	500	761	500	500
1111-8050-72810-730	Leased Supplies	0	50	0	0	0
1111-8050-72820-730	Temporary Help Services	60,928	57,000	50,500	57,000	20,000
1111-8050-72845-730	Bridge Operations & Maint.	0	45,000	38,500	214,792	180,792
1111-8050-72880-730	Powell Bill Non-eligible Services	6,600	0	0	0	0
<b>Current Obligations &amp; Services</b>		<b>978,313</b>	<b>774,852</b>	<b>659,677</b>	<b>983,422</b>	<b>906,100</b>

City of New Bern Budget  
Fiscal Year 2010-11

Account Number	Description	Actual Last Year FY2008-09	Current Budget FY2009-10	Estimated Entire Year FY2009-10	Department Request FY2010-11	Manager's Recommended FY2010-11
1111-8050-73810-730	Dues & Subscriptions	168	225	165	160	160
<b>Fixed Charges &amp; Other Services</b>		<b>168</b>	<b>225</b>	<b>165</b>	<b>160</b>	<b>160</b>
1111-8050-74110-730	Uniforms	2,308	7,000	3,930	7,000	4,500
1111-8050-74120-730	Janitorial Supplies	699	1,000	1,000	1,000	1,000
1111-8050-74410-730	Construction & Repair Supplies	29,773	40,000	14,000	34,500	30,000
1111-8050-74420-730	Equipment Parts	20,251	24,000	22,500	24,000	24,000
1111-8050-74452-730	Special Projects	0	100,000	721	130,000	20,000
1111-8050-74510-730	Central Fuel Charges	83,156	95,000	75,500	87,000	87,000
1111-8050-74610-730	Office Supplies & Materials	580	800	400	800	800
1111-8050-74752-730	Heating & Utility Supplies	0	175	0	160	160
1111-8050-74910-730	Other Supplies & Materials	2,827	17,500	2,800	15,000	15,000
1111-8050-74926-730	Powell Bill Non-Eligible Supplies	613	3,500	0	1,500	1,500
1111-8050-74930-730	IT Supplies	0	500	250	450	450
1111-8050-74944-730	Fuel Charges Non-Highway	0	0	0	1,200	1,200
1111-8050-74970-730	Safety Supplies	3,041	3,750	2,300	3,500	3,500
1111-8050-74980-730	Chemicals	0	1,500	0	1,000	500
1111-8050-74984-730	Imminent Threats/Public Nuisances	25,581	34,000	24,000	30,000	25,000
1111-8050-74990-730	Miscellaneous Supplies	4,399	18,000	6,100	14,000	10,000
<b>Supplies &amp; Materials</b>		<b>173,228</b>	<b>346,725</b>	<b>153,501</b>	<b>351,110</b>	<b>224,610</b>
1111-8050-75210-750	Motor Vehicles	0	0	0	20,597	0
1111-8050-75192-750	I/P Other Equipment	0	0	0	99,000	99,000
<b>Capital Expenses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>119,597</b>	<b>99,000</b>
1111-8050-77101-790	I/P Principal Payments	256,168	234,982	256,387	234,047	234,047
1111-8050-77201-795	I/P Interest Payments	75,106	65,856	75,510	66,696	66,696
<b>Installment Payments</b>		<b>331,274</b>	<b>300,838</b>	<b>331,897</b>	<b>300,743</b>	<b>300,743</b>
<b>Streets TOTALS:</b>		<b>2,966,593</b>	<b>2,974,335</b>	<b>2,606,680</b>	<b>3,193,209</b>	<b>2,931,128</b>