

PRETREATMENT

This program monitors the activities of industries that have pretreatment permits, which are renewed with the City each five years. Permits are modified or issued to reflect process discharges based on the information provided by the industry. The industry also submits a plan for emergency spills that could enter the sewer system. The industry does self monitoring monthly, which are evaluated for compliance to their permit limits. The industries are inspected annually, and sampled twice per year by the City. Administration fees are charged for reviewing data from analyses conducted by both the industry and the City, issuing *Notices of Violation* and modifying permits. Fines are charged for permit violations and sewer surcharges. If the industry is found to be in *Significant Non Compliance*, a newspaper notice is used to inform the public.

The City is responsible for reporting to the Pretreatment Unit of the North Carolina Division of Water Quality all activities associated with the program in an *Annual Report*. The Division of Water Quality conducts an annual inspection of the program and an audit each five years. In accordance to State Regulations, a *Head Works Analysis* is conducted to determine the amount of available parameters for industrial discharge in an *Allocation Table*. The Pretreatment Unit also monitors compliance to the *Sewer Use Ordinance* and *Emergency Response Plan*.

The Pretreatment Program includes a Fats, Oils and Greases (FOG) Program to eliminate discharges of grease to our system, which cause sewer overflows. The program includes annually inspecting restaurants, providing them information concerning (FOG), and checking discharges. Fines are being issued for restaurants that are in non compliance.

Revenues: There is not any revenue items budgeted for this division.

Personnel: The Staff consists of an Office Assistant III.

Operations: Laboratory
Testing is dictated by the DWQ permits, failure to sample would result in high fines. Both in house and contractor laboratories perform analyses for the industries. Testing is also performed for the Fats, Oils and Greases Program.

Office Supplies

Funding is needed for office supplies used for the program.

Capital: No capital items are requested.

City of New Bern Budget
Fiscal Year 2009 - 2010

Fund:	Sewer Fund	Number of Full-Time Equivilant Employees:	1
Department:	Engineering	Number of New Positions Requested	1
Division:	PreTreatment	Number of New Positions Recommended	1

Account Number	Description	Lyr Act.	Yr To Dte	Current	Estimate	Request	Recomm
5211-9406-61101-770	Salaries & Wages Regular	16,455	20,714	28,407	25,872	55,966	55,966
5211-9406-61102-770	Salaries & Wages Holiday	0	1,149	0	1,300	1,260	1,260
5211-9406-61103-770	Salaries & Wages Vacation	0	597	0	650	817	817
5211-9406-61104-770	Salaries & Wages Sick	0	460	0	449	450	450
5211-9406-61121-770	Salaries & Wages Overtime	638	582	500	700	500	500
5211-9406-61181-770	Salaries & Wages Taxable Ben	0	0	0	0	0	0
Salaries Sub-Total		17,093	23,502	28,907	28,971	58,993	58,993
5211-9406-62110-770	Social Security Tax	1,072	1,411	1,793	1,797	3,658	3,658
5211-9406-62112-770	Medicare Tax	251	330	420	421	856	856
5211-9406-62210-770	State Retirement	301	939	1,420	1,420	2,891	2,891
5211-9406-62220-770	401K Supplemental Retiremen	367	1,148	1,735	1,739	3,540	3,540
5211-9406-62810-770	Health/Life Insurance	8,098	7,078	8,500	8,720	20,000	20,000
Fringe Benefits Sub-Total		10,089	10,906	13,868	14,097	30,945	30,945
Personnel Services		27,182	34,408	42,775	43,068	89,938	89,938
5211-9406-71118-770	Engineering Professional Servi	0	0	0	0	0	0
Professional Services		0	0	0	0	0	0
5211-9406-72130-770	Employee Travel & Training	2,172	673	2,000	1,173	1,200	1,200
5211-9406-72210-770	Telephone Service	0	0	450	0	0	0
5211-9406-72790-770	Advertising	0	0	100	0	100	100
5211-9406-72890-770	Miscellaneous Other Services	13,604	14,578	15,000	14,560	15,000	15,000
Current Oblig. & Ser.		15,776	15,251	17,550	15,733	16,300	16,300
5211-9406-73810-770	Dues & Subscriptions	0	25	0	0	0	0
5211-9406-73880-770	Payments in Lieu of Taxes	0	0	0	0	0	0
Fixed Chgs & Oth.Ser.		0	25	0	0	0	0
5211-9406-74610-770	Office Supplies & Materials	14	592	600	500	600	600
5211-9406-74910-770	Other Supplies & Materials	1,796	1,396	3,000	2,150	3,000	3,000
5211-9406-74930-770	IT Supplies	0	0	7,000	0	1,805	1,805
Supplies & Materials		1,810	1,988	10,600	2,650	5,405	5,405
5211-9406-75210-750	Motor Vehicles	0	0	0	0	0	0
5211-9406-75190-750	Other Equipment	0	0	0	0	0	0
5211-9406-75590-750	Other Structures & Improvem	0	0	0	0	0	0

City of New Bern Budget
Fiscal Year 2009 - 2010

Account Number	Description	Lyr Act.	Yr To Dte	Current	Estimate	Request	Recomm
Capital Expenses		0	0	0	0	0	0
5211-9406-76410-770	Payments Made on Agreement	0	0	0	0	0	0
Contracts, Grants, Alloc.		0	0	0	0	0	0
5211-9406-77101-790	I/P Principal Payments	0	0	0	0	0	0
5211-9406-77201-795	I/P Interest Payments	0	0	0	0	0	0
Installment Payments		0	0	0	0	0	0
PreTreatment TOTALS:		44,768	51,672	70,925	61,451	111,643	111,643