



THE CITY OF NEW BERN IS CURRENTLY RECRUITING FOR THE FOLLOWING POSITION:

SAFETY OFFICER : Performs responsible professional work coordinating the City's safety, workers' compensation, and workplace risk management programs; develops safety initiatives and strategies to reduce losses; develops and updates policies and procedures; Files and monitors workers' compensation claims; conducts and/or coordinates safety training; conducts workplace inspections and risk management analyses; serves as chairperson of the City's Safety Committee; related tasks as required; Thorough knowledge of employee safety programs, risk management techniques, OSHA General Industry Standards, and NC Workers' Compensation Law; ability to conduct workplace inspections, assess risks and identify solutions; ability to research, collect, organize, and analyze data; ability to present ideas effectively both orally and in writing; ability to establish and maintain effective relationships with associates, employees, and the general public. **Any combination of education and experience equivalent to graduation from an accredited college or university with major course work in environmental health and safety, occupational safety, loss control management or related field and considerable experience in risk management, safety and workers' compensation programs. Possession of an appropriate driver's license valid in the State of North Carolina. Salary range: \$\$43,413 - \$78,538. Excellent benefits.**

APPLICATION DEADLINE: OPEN UNTIL FILLED; INITIAL REVIEW OF RESUMES WILL TAKE PLACE IN LATE DECEMBER.

IF INTERESTED IN THIS POSITION PLEASE SUBMIT RESUME TO THE HUMAN RESOURCES DEPARTMENT, CITY OF NEW BERN, P.O. BOX 1129, NEW BERN, NC 28563. THE CITY OF NEW BERN DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE, OR DISABILITY IN EMPLOYMENT DECISIONS OR PROVISION OF SERVICES.