

**APPLICATION TO
AMEND LAND USE
ORDINANCE
FEE: \$300.00**

City of New Bern



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1. **NAME:** _____

ADDRESS: _____

TELEPHONE: () _____ () _____
residence business

Fax: _____ **E-mail:** _____

2. **ZONING CHANGE REQUESTED**

A. Amendment to zoning classification, from _____ to _____

B. Amendment to Land Use Ordinance text _____

Give section of City's Land Use Ordinance to be amended and attach explanation to application.

3. **LOCATION OF PROPERTY** _____

Note: If there is no street address, list other means such as landmarks, community or neighborhood names, subdivision name, lot number, highway number.

4. Provide Metes and Bounds description of property to be rezoned: _____

Use separate sheet if necessary and attach to application. In lieu of the above, a surveyor's map (plat) containing the Metes, Bounds and Distance of property is acceptable.

5. List names and addresses of all property owners within 100 feet of property to be rezoned. The list of property owners must be obtained from Craven County mapping office located at 226 Pollock Street, New Bern (252)636-6650. Please attach to the application.

6. If request involves property owned by persons other than the applicant, list names and addresses (use separate sheet if necessary and attach to application)

<u>Name</u>	<u>Address</u>

7. If property owners listed in Item 6 have given consent to this request, attach copy(s) of their approval to this application.
8. Give concise statement of reasons why the proposed amendment would be in the public interest if change is granted.

Signature of applicant

Date

Applications to be considered must be submitted 21 days before the Planning & Zoning Board meeting, which is held on the first Tuesday of each month.

Owners Authorization

Petitioners requesting Board of Adjustment action on property not owned by them, must have this form completed by the owner of the property.

Dear Sir or Madame:

I am the owner of the property located at _____

I hereby authorize _____ to appear with my consent, before the New Bern Planning & Zoning Board in order to ask for an amendment to the Land Use Ordinance to _____

_____ at this location. I understand that the amendment, if granted, is permanent and runs with the land.

I authorize you to advertise and present this matter in my name as the owner of the property.

If there are any questions, please contact me at the following address: _____

_____ Phone () _____

Respectfully yours,

Owner

Sworn to and subscribed before me this _____ day of _____, 20 ____.

Notary Public:

My commission expires: _____