



## Electrical Policy and Procedure for Facility Reservations

Name \_\_\_\_\_ Date of reservation \_\_\_\_\_

Facility reserved \_\_\_\_\_

The Parks Division will make reasonable efforts to provide power if outlets are available at the facility. We request that the renter **list all equipment** that will require electricity below. This will assist us in determining the total power needs and if the facility can support it.

Due to the limited power available (**15 amps**); the customer may be required by the Parks and Recreation Department to provide a generator. If outlets provided become overloaded, park staff may or may not be available to reset the breakers.

No refunds due to power overloads caused by the customer will be given.

### **List below all the items you will bring that require power**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

Please call 349-5894 in case of emergency

Signed: \_\_\_\_\_