

AGENDA ITEM COVER SHEET

Agenda Item Title:

Conduct a Public Hearing for the Closeout for the 2012 CDBG Catalyst grant program

Date of Meeting 12/13/2016

Ward # if applicable N/A

Department Development Services

Person Submitting Item: Landa Gaskins, Community Development Coordinator

Call for Public Hearing Yes No

Date of Public Hearing 12/13/2016

Explanation of Item:

The City has expended all of its CDBG funds for the 2012 Catalyst grant program and is preparing to complete its final drainage activity with local commitment funds. At the end of every CDBG program, the City must conduct a closeout public hearing to comply with the City's adopted Citizen Participation Plan for this grant. The purpose of this public hearing is to comply with this Citizen Participation requirement and receive any comments the public may wish to provide on this program.

Actions Needed by Board:

Conduct a public hearing and adopt a resolution authorizing the Mayor to sign any associated documents and to approve the public hearing minutes.

Is item time sensitive? Yes No

Will there be advocates/opponents at the meeting? Yes No

Backup Attached:

memo, resolution

Cost of Agenda Item: n/a

If this item requires an expenditure, has it been budgeted and are funds available and certified by the Finance Director : Yes No

Additional notes:

Mike Barnette from McDavid Associates, Inc. will conduct the public hearing.



MEMORANDUM

TO: Mayor and Board of Aldermen

FROM: Landa Gaskins, Community Development Coordinator

DATE: December 2, 2016

SUBJECT: Conduct a public hearing for the closeout of the 2012 CDBG Catalyst grant program

Background Information:

On June 13, 2013, the City accepted a \$500,000 CDBG Catalyst grant from the NC Department of Commerce to complete housing and drainage improvements in the City of New Bern. The grant expenditures are now complete. The Program grant funds demolished 5 owner occupied houses and constructed 5 new houses in the same locations. This public hearing concerns program closeout for the Catalyst grant funds. *(The City will also complete drainage improvements at the Entrepreneur Center with local commitment funds in the spring of 2017 but are not part of this public hearing.)*

At the end of every CDBG program, the City must conduct a closeout public hearing to comply with the City's adopted Citizen Participation Plan for this grant. The purpose of this public hearing is to comply with this Citizen Participation requirement and receive any comments the public may wish to provide on this program.

The City must provide a certified copy of the approved minutes of this public hearing to the State with the Closeout Package the City will send in the next few weeks. Therefore, staff requests the Board authorize the Mayor to approve the minutes of this public hearing upon preparation by the Clerk.

Recommendation:

The Development Services Department recommends the Board:

1. Receive public comment
2. Authorize the Mayor to sign the closeout paperwork
3. Authorize the Mayor to approve the minutes of the public hearing

If you have any questions or need additional information, please let me know.

RESOLUTION

WHEREAS, the City of New Bern is preparing to close out the 2012 CDBG Catalyst grant program through NC Department of Commerce; and the public hearing required for the closeout has been conducted on this date.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW BERN:

That the Mayor is hereby authorized to approve minutes from the public hearing for said grant and sign any associated closeout documents.

ADOPTED this the 13th day of December, 2016.

DANA E. OUTLAW
MAYOR

BRENDA E. BLANCO
CITY CLERK