

Expenditures	FY13-14 Actuals	FY 14-15 Adjusted Budget	FY15-16 Approved Budget
Personnel Services	\$ 343,682	\$ 432,534	\$ 422,638
Operating	29,040	40,939	45,323
Capital Outlay	-	-	-
Total:	\$ 372,722	\$ 473,473	\$ 467,961

Full-Time Positions	7	7	7
Part-Time Positions	0	0	0

Purpose and Mission:

The Electric Communications and Control Division is responsible for the monitoring and control of the electric, water, and sewer systems through the utility's SCADA (Supervisory Control and Data Acquisition) system. This division is a 24-hour, seven-day a week dispatch center that handles all trouble calls and after-hours customer requests. The Control operators manage the devices used for the load management program, initiating and terminating the cycles for the load management switches and generators based on the system peak.

FY15-16 Budget Highlights:

Personnel Services:

- No significant changes to personnel in this fiscal year

Operating:

- Utilities - Expense increased by \$1500 due to Kale Rd relocation

**City of New Bern Budget
Fiscal Year 2015-16**

Fund: Electric Fund
 Department: Public Utilities
 Organization: Communications Control

Account Number	Description	Actual Last Year FY 2013-14	Adjusted Budget FY 2014-15	Manager's Recommended FY 2015-16	Approved Budget FY 2015-16
Personnel Services:					
Salaries					
5311-9612-61101	Salaries - Regular	213,619	279,239	272,071	272,071
5311-9612-61106	Salaries & Wages Storm Regular	3,415	0	0	0
5311-9612-61121	Salaries - Overtime	12,926	16,000	16,000	16,000
5311-9612-61122	Salaries & Wages Storm Overtime	1,623	0	0	0
5311-9612-61141	Salaries - Call Back	228	1,000	500	500
5311-9612-61181	Salaries - Taxable Benefits	731	730	1,100	1,100
Subtotal Salaries		232,541	296,969	289,671	289,671
Fringe Benefits					
5311-9612-62110	Social Security Tax	14,038	18,413	17,960	17,960
5311-9612-62112	Medicare Tax	3,283	4,307	4,201	4,201
5311-9612-62210	State Retirement	16,271	20,996	19,322	19,322
5311-9612-62220	401K	11,507	14,849	14,484	14,484
5311-9612-62810	Health/Life Insurance	66,042	77,000	77,000	77,000
Subtotal Fringe Benefits		111,141	135,565	132,967	132,967
Total Personnel Services		343,682	432,534	422,638	422,638
Current Obligations & Services:					
5311-9612-72130	Employee Travel & Training	4,824	10,700	5,000	5,000
5311-9612-72210	Telephone Service	7,540	7,200	8,000	8,000
5311-9612-72310	Utilities	7,344	6,500	8,000	8,000
5311-9612-72532	Central Garage Charges	0	0	1,893	1,893
5311-9612-72540	R & M - Communication Eqmt	0	500	0	0
5311-9612-72890	Miscellaneous Other Services	1,399	3,000	1,000	1,000
Total Current Obligations & Services		21,107	27,900	23,893	23,893
Fixed Charges & Other Services:					
5311-9612-73210	Service & Maintenance Contracts	0	0	3,380	3,380
Total Fixed Charges & Other Services		0	0	3,380	3,380
Supplies & Materials:					
5311-9612-74110	Uniforms	0	3,000	2,000	2,000
5311-9612-74120	Janitorial Supplies	0	200	200	200
5311-9612-74510	Fuel Charges	0	0	1,000	1,000
5311-9612-74610	Office Supplies & Materials	1,250	1,500	1,000	1,000
5311-9612-74910	Other Supplies & Materials	5,142	4,339	5,000	5,000
5311-9612-74930	IT Supplies	0	0	2,350	2,350
5311-9612-74990	Miscellaneous Supplies	1,541	4,000	6,500	6,500
Total Supplies & Materials		7,933	13,039	18,050	18,050
Communications Control Totals:		372,722	473,473	467,961	467,961

POSITION SUMMARY

Fund: Electric
Department: Public Utilities
Org: Communications Control 9612

PERSONNEL

		<u>FY2014-15</u>		<u>Approved FY2015-16</u>
	<u>Grade</u>	<u>Funded</u>	<u>Positions Filled</u>	<u>Funded</u>
SCADA Control System Supervisor	22	1	1	1
Fiber Systems Technician	18	1	1	1
Utility Control System Operator	8	5	5	5
	Full-Time Total	7	7	7

Communications Control

Org. 9612

Travel & Training Request 2015-16
GL Account # 72130

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
9/1/2015	Cooper Yukon User Group and Training	Minneapolis, MN	Control Supervisor	\$2,000
07/2015 -06/2016	UserGroup for New SCADA Software	TBA	Control Supervisor	\$3,000
				\$5,000



Project Title: Fusion Fiber Splicer
Department: Utilities
Division: Electric Communications 9612

Project Description: Corning the company that makes the fusion splicer we use, has stoped making the splicer and will no longer repair the one we have. A replacement splicer is needed.

Justification: This will be used to splice and maintainn the cities fiber optic infrastructure.

History and Current Status; Impact if Cancelled or Delayed: Delay of replacement will cause hardship in the ability of the utility to maintain the fiber system.

Proposed Start Date: 7/1/2015
Est Completion Date: 6/30/2016

FY 2015-16 Dept Request: \$18,000

Project Expenditures						
Activity:	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Total
Prelim Design / Plans:	-	-	-	-	-	\$ -
Engineering / Arch. Services:	-	-	-	-	-	\$ -
Land / ROW / Acquisition:	-	-	-	-	-	\$ -
Clear / Grade / Site Prep:	-	-	-	-	-	\$ -
Building / Utility Construction:						\$ -
Heavy Equipment:		-	-	-	-	\$ -
Light Equip. / Furniture:	-	-	-	-	-	\$ -
Hardware / Software:	\$ 18,000	-	-	-	-	\$ 18,000
Total Project Cost:						\$18,000

Funding Source(s)						
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Total
Revenue:	\$ 18,000					\$ 18,000
Grants:	-	-	-	-	-	\$ -
Capital Reserves:	-	-	-	-	-	\$ -
Debt Service:	-	-	-	-	-	\$ -
Fund Balance:	-	-	-	-	-	\$ -
Other (Please specify):	-	-	-	-	-	\$ -
Total:						\$18,000

New/Additional Impact on Operating Budget						
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Total
Salaries/Benefits:	-	-	-	-	-	\$ -
Prof. & Consult. Services:	-	-	-	-	-	\$ -
Materials & Supplies:	-	-	-	-	-	\$ -
Maintenance/Fuel:	-	-	-	-	-	\$ -
Other (Please Specify):	-	-	-	-	-	\$ -

Budget Impact/Other:

Project Phases: