

45 **Applicant Comments:** Applicant explained the look of the bear statue, advising it is the same
46 as other bear statues placed around the downtown area. The proposed location was shown as
47 well.

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49 Chair Thompson questioned if the Commissioners had any issue with the photograph provided
50 by the applicant that was not included in their packets. Commissioner Gray clarified the
51 photograph, but there were no other issues discussed.

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53 Commissioner Parsons questioned the height of the statue. The applicant did not have exact
54 dimensions, but Chair Thompson advised it is identical to the other bears in downtown, which
55 stand approximately 6' tall.

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57 Chair Thompson questioned the Commissioners and Mr. Robinson if there were any issues with
58 application completeness. There were none.

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60 **Public Comments:** NONE

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62 **Discussion by the Commission:** The Commissioners had no additional discussion topics.

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64 **Finding(s) of Fact:** Commissioner Morrison moved to find the application congruous with the
65 Historic Preservation Guidelines, citing Section 15-427 Certificate of Appropriateness required;
66 Section 15-429 Review Criteria, citing the following guidelines: Landscaping, pages 77-80,
67 guideline 12. Commissioner Gray seconded the motion. Motion passed unanimously.

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69 **Statement(s) of Reason:** Cited Staff Statements: these alterations are congruous with Historic
70 District Guidelines and are consistent with the Urban Design Plan.

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72 **Condition(s):** None.

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74 **Motion:** Commissioner Parsons moved to issue the COA, seconded by Vice-chair Eure. All
75 Commissioners voted in favor of the motion. Motion passed.

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78 **General Public Comments:** *Nancy Hollows, 4438 Rivershore Drive* Ms. Hollows advised she
79 is the President of PLAT, a group created to safe-guard the integrity of the Historic District
80 through Education and Advocacy.

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82 Ms. Hollows advised this group wanted to thank the HPC for their time in attending meetings,
83 reviewing information and determining the best interests of maintaining the character of the
84 district.

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89 **Other business**

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91 **A. Updates on current and proposed Demolition by Neglect properties.**

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93 Mr. Robinson requested Chief Building Inspector Mr. Alton Wilson provide updates on properties.

94 Chair Thompson also requested an update on 402 Queen St.

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96 Mr. Wilson advised the owners of the home in question by Chair Thompson have not contacted the
97 Inspections office as required, therefore he does not have any additional information to update. Chair

98 Thompson questioned what next steps are, as this issue has been dragging on for months. Mr.

99 Wilson advised in speaking with the owner, he seemed eager to begin, but has not made any motion

100 forward since initial discussions. Commissioner Parsons questioned the deadline for this. Mr.

101 Wilson advised there is no deadline as they have not established a timeline for the projects. Fines

102 will begin accruing in February 2014. Chair Thompson requested this property be re-visited during

103 the January 2014 meeting and updates provided at that time. He stressed the importance of following

104 through with requirements to reiterate the seriousness of the needs and the Board. Chair Thompson

105 suggested the owners be invited to a work session to review the expectations of repairs and

106 completion dates.

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108 312 Avenue C: Mr. Wilson advised he and Mr. Robinson met with representatives from Maola as

109 well as the contractor for the project. They are moving forward with the needed repairs.

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111 Chair Thompson questioned if there are structures that could be removed from the list. Mr. Wilson

112 advised Gussman's Cleaners on Craven Street is the closest to completion, but isn't ready to be

113 removed from the list yet.

114

115 217 Hancock Street: Commissioner Parsons provided an update on the progress at this home,

116 advising brick work on reconstructing the chimney began today. Mr. Wilson advised he met with the

117 contractor and has approved the interior changes.

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119 Commissioner Gray requested Mr. Robinson put the Demolition by Neglect list in the Commissions

120 Dropbox.

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122 Ms. Nancy Hollows requested an opportunity to speak to the board regarding *402 Queen Street*. She

123 acknowledged this property has been discussed by the board in the past. Ms. Hollows recalled

124 speaking with the previous Chief Building Inspector, Mr. Johnny Clark, regarding the owner of this

125 property installing plywood on the interior of the windows, which she feels will not keep out driving

126 wind and rain. She requested this issue be addressed.

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128 Chair Thompson suggested this be addressed in January. The Board had hopes that a message would

129 be sent with the plywood being installed on the exterior by the city, but it was not, and needs to be re-

130 visited by Mr. Wilson.

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132 Ms. Hollows requested a suggested procedure be put into place for potential future issues of this

133 nature.

134 **Adjourn**

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The meeting was adjourned.

E. J. Magro 22 JAN 2014
Tim Thompson, Chairman

Kevin Robinson, AICP
City Planner