Stormwater Maintenance

Org. 9502

EXPENDITURES	FY 12-13 ACTUAL	FY 13-14 ADJUSTED BUDGET	FY 14-15 APPROVED BUDGET
Personnel Services	$243,501	$312,613	$304,767
Operating	$316,393	$293,220	$248,433
Debt Service	$0	$0	$0
Capital Outlay	$74,844	$36,200	$40,000
Total:	$634,738	$642,033	$593,200
Full-Time Positions	5	5	5
Part-Time Positions	0	0	0

Purpose and Mission

This division was created in FY 11-12 and is charged with the responsibility of maintaining and repairing the City's stormwater drainage system. This system containys over 60 miles of storm drain piping, 80 miles of major and minor drainage outlets, and over 4,000 drainage structures. The overall mission of this division is to support the Board of Aldermen goal of improving the condition of the storm drainage system throughout the City.

FY14-15 Approved Budget Highlights

Personnel Services:

- No new requests

Operating:

- $140,000 – Construction improvement projects of poorly performing drainage infrastructure.

Capital Outlay:

- $40,000 – 1-Ton Pick-up Truck to replace aging vehicle previously disposed of by another department of the City.

City of New Bern Budget
Fiscal Year 2014-15

Fund:	Stormwater
Department:	Stormwater Utility
Organization:	Stormwater Maintenance

Account Number	Description	Actual Last Year FY 2012-13	Adjusted Budget FY 2013-14	Manager's Recommended FY 2014-15	Approved Budget FY 2014-15
Personnel Services:					
Salaries					
5411-9502-61101	Salaries - Regular	150,191	188,641	190,854	190,854
5411-9502-61121	Salaries - Overtime	3,734	10,000	10,000	10,000
5411-9502-61131	Salaries - Standby	0	2,500	2,000	2,000
5411-9502-61141	Salaries - Call Back	489	2,500	2,000	2,000
5411-9502-61161	Salaries - Seasonal	1,884	10,325	0	0
5411-9502-61181	Salaries - Taxable Benefits	0	2,912	3,770	3,770
Subtotal Salaries		156,298	216,878	208,624	208,624
Fringe Benefits					
5411-9502-62110	Social Security Tax	9,110	12,807	12,935	12,935
5411-9502-62112	Medicare Tax	2,131	2,996	3,026	3,026
5411-9502-62210	State Retirement	9,513	14,604	14,750	14,750
5411-9502-62220	401K	7,049	10,328	10,432	10,432
5411-9502-62810	Health/Life Insurance	59,400	55,000	55,000	55,000
Subtotal Fringe Benefits		87,203	95,735	96,143	96,143
Total Personnel Services		243,501	312,613	304,767	304,767
Professional Services:					
5411-9502-71114	Medical Professional Services	26	250	200	200
Total Professional Services		26	250	200	200
Current Obligations & Services:					
5411-9502-72130	Employee Travel & Training	945	1,000	1,000	1,000
5411-9502-72310	Utilities	5,825	10,000	10,000	10,000
5411-9502-72520	R & M - Equipment	18,055	12,000	10,000	10,000
5411-9502-72530	R & M - Vehicles	169	2,500	1,000	1,000
5411-9502-72532	Central Garage Charges	16,343	21,945	29,536	25,216
5411-9502-72565	R & M - Stormwater Improvements	147,821	140,000	108,212	114,298
5411-9502-72820	Temporary Help Services	34,968	17,325	19,149	19,149
5411-9502-72890	Miscellaneous Other Services	3,493	5,000	3,500	3,500
Total Current Obligations & Services		227,619	209,770	182,397	184,163
Fixed Charges & Other Services:					
5411-9502-73180	Miscellaneous Equipment Rentals	0	2,500	1,500	1,500
Total Fixed Charges & Other Services		0	2,500	1,500	1,500

City of New Bern Budget
Fiscal Year 2014-15

Account Number	Description	Actual Last Year FY 2012-13	Adjusted Budget FY 2013-14	Manager's Recommended FY 2014-15	Approved Budget FY 2014-15
Supplies & Materials:					
5411-9502-74110	Uniforms	1,908	2,200	1,950	1,950
5411-9502-74410	Construction & Repair Supplies	0	8,500	7,000	7,000
5411-9502-74420	Equipment Parts	4,944	5,000	5,000	5,000
5411-9502-74450	Street Repair	17,741	20,000	9,000	9,000
5411-9502-74510	Fuel Charges	19,361	28,800	25,000	25,000
5411-9502-74610	Office Supplies & Materials	1,053	1,500	1,500	1,500
5411-9502-74910	Other Supplies & Materials	33,195	8,500	7,000	7,000
5411-9502-74944	Fuel Charges Non-Highway	512	2,000	2,000	2,000
5411-9502-74930	IT Supplies	2,765	700	1,000	1,000
5411-9502-74970	Safety Supplies	4,592	1,500	1,550	1,550
5411-9502-74990	Miscellaneous Supplies	2,677	2,000	1,570	1,570
Total Supplies & Materials		88,748	80,700	62,570	62,570
Capital Expenses:					
5411-9502-75212	I/P Motor Vehicles	0	36,200	40,000	40,000
Total Capital Expenses		0	36,200	40,000	40,000
Installment Payments:					
5411-9502-77101	I/P Principal Payments	57,122	0	0	0
5411-9502-77201	I/P Interest Payments	17,722	0	0	0
Total Installment Payments		74,844	0	0	0
Stormwater Expense Totals:		634,738	642,033	591,434	593,200

POSITION SUMMARY

Fund: Stormwater
Department: Stormwater Utility — Org.: Stormwater Maintenance (9502)

PERSONNEL

		FY 2013-14		Approved FY 2014-15
	Grade	Funded	Positions Filled	Funded
Staff Engineer	22	1	1	1
Lead Equipment Operator II *	12	0	0	1
Lead Equipment Operator I	9	2	2	1
Equipment Operator I	8	2	2	2
Full-Time		**5**	**5**	**5**
Part-Time		**0**	**0**	**0**

* One Lead Equipment Operator I position was reclassified to a Lead Equipment Operator II during FY 13-14.

Stormwater Maint.

Org. 9502

Travel & Training Request 2014-15
GL Account # 72130

Projected Date(s)of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
9/14/2014	NC AWWA Stormwater Conference	Wilmington, NC	Staff Engineer	$550
14-Oct	Certification Renewals	N/A	(2) Stormwater Staff	$150
Oct-14	Chemical Hazard Certifications	TBD	(3) Stormwater Staff	$300
				$1,000

Department: Stormwater Utility

SUPPLEMENTAL EQUIPMENT REQUEST

Division: Stormwater Org. 9502

1. PURPOSE: **CAPITAL**

(Check all that apply!)

- ☒ New
- ☐ Replacement

REASONS FOR REQUEST

- ☐ Hardware
- ☐ Software
- ☐ New Program
- ☐ Expanded Program
- ☐ Routine Scheduled Replacement
- ☐ Operation of New Capital Improvement
- ☐ Economy of Operations
- ☐ Other

2. JUSTIFICATION: The Stormwater Division is currently utilizing vehicles disposed of by other departments or divisions of the City. The vehicles are in poor condition and are in need of expensive repairs. Replacement of these vehicles is imperative for efficient and effective operations of the division and appropriate use of public funds for stormwater infrastructure maintenance.

3. DESCRIPTION OF ITEM REQUESTED:

Quantity	Item(s)	Estimated Date of Purchase	Estimated Life	Unit Cost	Total Cost	Annual Cost if Lease/Purchase	Estimated Annual Maintenance Cost	Offsetting Value
1	1 Ton Pick-up Truck	Aug. 2014	10-15 years	$40,000.00	$40,000.00	N/A	$1,500.00	

4. DESCRIPTION OF ITEM(S) TO BE REPLACED:

Quantity	Item(s)	Vehicle / Asset Numbers	Model Year	Actual Mileage	Condition Code	Disposition Code	Trade/Salvage Value	Estimated Annual Maintenance Cost
1	Dodge Ram 2500 Truck	J-21	2001	200,000+	2	C	$500.00	N/A

CONDITION CODE

1. Wrecked/Damaged
2. Poor
3. Fair
4. Good
5. Obsolete, parts no longer available
6. Other

DISPOSITION CODE

A. Scrap
B. Trade
C. Sell
D. Place in reserve
E. Transfer to another Department
F. Other

APPROVED BY:

Director of Finance:		Date:	
Garage (Vehicles only):		Date:	
City Manager:		Date:	

Each request should be submitted on a separate form.

(FY 2014-15)