Minutes of the
New Bern Historic Preservation Commission
March 18, 2015

The New Bern Historic Preservation Commission (HPC) held a regular meeting on Wednesday, March 18, 2015, in the second floor courtroom of City Hall, 300 Pollock Street.

Members Present: Tim Thompson, Chair; Tripp Eure, Vice-Chair; Nancy Gray; Cheri Moyers; Jim Morrison; Mickey Miller; David Griffith; Jerry Walker; John Young

Members Excused (E)/Absent (A): None

Staff Present: Kevin Robinson, AICP, City Planner
Bradleigh Sceviour, Planner

The meeting was opened and roll call was taken. A quorum was present.

February minutes were considered for approval. Commissioner Gray moved, and Commissioner Miller seconded that the reading of the minutes be waived. Motion carried by unanimous vote. Numerous corrections are necessary. Commissioner Morrison moved and Commissioner Gray seconded that the minutes be tabled until the next meeting. The motion was approved by unanimous vote.

One witness was sworn in. Chair Thompson explained the hearing process.

Consideration of Applications:

A. **512 Pollock St.** (New Bern Historical Society-Lynne Harakal) to include replacing asphalt shingles with standing seam roof.

Staff Comments: Staff Kevin Robinson introduced the application and Lynne Harakal, the Applicant.

Commissioner Morrison requested that he be recused from the consideration of the application due to his activity in fund raising for the project. Commissioner Gray moved that he be recused, Commissioner Miller seconded the motion. The motion was approved by unanimous vote.

Applicant Comments: Ms. Harakal reviewed the application to replace the existing asphalt roof with a standing seam 26 gauge metal roof with hand-turned seam cap. The rear porch roof will also be replaced with metal, and front porch wood repairs will be completed as in-kind repairs.

Public Comments: None

Public Comments were closed.

Staff Recommendations: Staff Kevin Robinson reviewed recommendations and findings:
Guidelines:
<u>Exterior Changes to Historic Buildings:</u>
Roofs, pages 17-20, guidelines 5-6

Statements of Reason, based on the information contained in the application, in Staff's judgment are:

1. The proposed roof replacement is congruous with design guidelines in location, design and materials.

Staff suggests the Commission approve the application for major exterior alterations at this time citing the aforementioned guidelines.

Board Discussion: Commissioner Miller questioned whether there will be any work on guttering. There will not. Also a second question regarding the wording of an item in the application material clarified that the panel, after crimping, will be approximately three quarter the size of the original panel, (a 21 inch seam). Commissioner Walker requested clarification of the selected color. Slate gray. Chair Thompson requested assurance this roof will have perfectly flat panels. It will. Commissioner Griffith requested confirmation that the roof cap will be hand seamed. It will.

Motion: Commissioner Miller moved to find the application congruous with the Historic District Guidelines, citing Section(s) 15-422-Certificate of Appropriateness required; Section 15-424-Review Criteria, citing the following guidelines: "Roofs", "pages 17-20, Guidelines #'s 5-6. Seconded by Commissioner Gray. Approved unanimously. Motion to issue a Certificate of Appropriateness made by Commissioner Griffith, seconded by Commissioner Gray. Approved unanimously. (Note, Vice Chair Eure had arrived during the presentation and did not vote.)

Other Business: None

Public Comments: None

Administrative Updates and Discussion:
Mr. Robinson presented a Demolition by Neglect report:

402 Queen Street. There is some activity there, following last month's report of a new owner.

Minor Works approvals: 212 King Street, storm windows.

Mr. Robinson reported the metal awning at 323 Middle Street which was removed due to storm damage is being replaced now. An application for permanent removal had been denied by the HPC, and violations were issued to require replacement.

Chair Thompson indicated he plans to schedule a walking tour this Spring of the Downtown and Riverside Historic Districts for new commissioners and others interested.

There being no further business the meeting was adjourned.

Tim Thompson, Chairman	Kevin Robinson, AICP City Planner