



NEW BERN

NORTH CAROLINA

Public Works Department
P.O. Box 1129
1004 S. Glenburnie Road
New Bern, N.C. 28563-1129
Phone: (252) 639-7501
Fax: (252) 636-1848

DRIVEWAY PERMIT

LOCATION OF PROPERTY with ATTACHED RECORDED PLATT

STREET (address/lot #): _____

PROPERTY WILL BE USED FOR:

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> SPECIAL COMMERCIAL | <input type="checkbox"/> RESIDENTIAL |
| <input type="checkbox"/> REGULAR COMMERCIAL | <input type="checkbox"/> OTHER _____ |

IS PROPERTY LOCATED WITHIN A HISTORIC OR OTHER SPECIAL OVERLAY DISTRICT:

- YES NO

IF YES, HAS PROPER BOARD APPROVALS AND DOCUMENTATION BEEN OBTAINED?

- YES NO

ENTRANCE WIDTH(S):

1. _____ 2. _____

AGREEMENT

That the undersigned contractor, person, or persons, hereby agrees to construct a driveway (curb-cut) at the above referenced location as shown on the attached Drawing (File No. 017086) and in compliance with the requirements and conditions of Article II, Chapter 66 of the New Bern City Code entitled "Driveway Construction."

****You must contact the Public Works Department at (252)639-7501 to schedule an inspection before pouring. A 24-hour notice to the Public Works Department is required before an inspector can visit the site. *NOTE* if you call and schedule an inspection before 4:30 pm, an inspection will be performed the following work day*.***

PROPERTY OWNER:

SIGNATURE: _____
ADDRESS: _____
TELEPHONE: _____

APPLICANT:

SIGNATURE: _____
ADDRESS: _____
TELEPHONE: _____

OFFICIAL USE ONLY

STAFF APPROVAL BY:

SIGNATURE: _____
DATE: _____

STAFF INSPECTION BY:

SIGNATURE: _____
DATE: _____

INSPECTION FEE PAID:

YES NO AMOUNT: _____

INSPECTION SATISFACTORY:

YES NO

Comments: