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**Minutes of the
New Bern Historic Preservation Commission
July 22, 2015**

13 The New Bern Historic Preservation Commission (HPC) held a Special Called meeting on
14 Wednesday, July 22, 2015, in the second floor courtroom of City Hall, 300 Pollock Street.

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Members Present: Tim Thompson, Chair Nancy Gray
Tripp Eure, Vice-Chair David Griffith
Jim Morrison Jerry Walker
Renee Murphy

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Members Excused (E)/Absent (A): Cherri Moyers (E)
John Young (E)

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Staff Present: Kevin Robinson, AICP, City Planner

The meeting was opened and roll call was taken. A quorum was present.

Chair Thompson explained the HPC hearing process. Mr. Jon Friesen & Mr. Lucien Vaughn were sworn in.

Consideration of Applications:

- A. 405 Middle St. (WORB LLC) – to include changes to windows in the primary and secondary AVC as requested by the U.S. Dept. of the Interior.

Staff Comments: Staff Robinson presented the application and gave a brief explanation of the request.

Applicant Comment: Mr. Friesen went over each item with the Board.

Public Comment: None.

Staff Recommendation: Staff Kevin Robinson reviewed recommendations and findings: Staff submits the following Historic District Guidelines as appropriate to this application:

Secretary of the Interior's Standards:
Standards for Rehabilitation, page 12, guideline 5 and 6.

Statements of Reason, based on the information contained in the application, in Staff's judgment are:

43 1. The proposed changes are recommended by the Dept. of the Interior for this property and
44 are supported by SHPO.

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46 2. The proposed changes to windows and transoms are not incongruous with design
47 guidelines in location, design and materials.
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49 Staff suggests the Commission approve the application for major exterior alterations at this time
50 citing the aforementioned guidelines.
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52 **Board Discussion:** Commissioner Morrison stated that the applicant gave a good presentation at
53 design review and asked them to explain the whole process from 2012 to now. Mr. Friesen
54 talked about John Wood's recommendations, HPC approval, SHPO review, work progress,
55 selection of materials, National Park services, etc. Commission Gray asked about state tax
56 credits.
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58 **Motion:** Commissioner Morrison moved to find the application for Certificate of
59 Appropriateness for 405 Middle Street to be not incongruous with New Bern's code of ordinance
60 section 15-411 to 15-429 and New Bern's Historic District Guidelines based on the following
61 specific guidelines and findings of fact:

62 **Secretary of the Interior's Standards:**

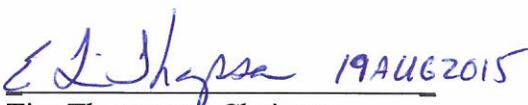
63 Standards for Rehabilitation, page 12, guideline 5 and 6.

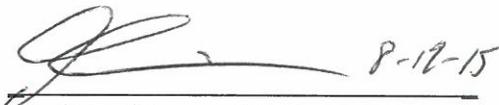
64 Findings of Fact: The proposed project to include changes to windows in the primary and
65 secondary AVC was requested by the U.S. Dept. of the Interior and is not incongruous design
66 guidelines in location, design and materials.

67 Commissioner Gray seconded the motion. Motion approved by unanimous vote.
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69 Commissioner Gray made a motion to issue the Certificate of Appropriateness. Commissioner
70 Morrison seconded the motion. Motion carried by unanimous vote.
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72 There being no further business the meeting was adjourned.
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76  19 AUG 2015
77 Tim Thompson, Chairman

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76  8-12-15
77 Kevin Robinson, AICP
78 City Planner