



NEW BERN

NORTH CAROLINA

303 First Street, P.O. Box 1129

New Bern, NC 28563

(252) 639-7571

(252) 639-7577

THE CITY OF NEW BERN IS CURRENTLY RECRUITING FOR THE FOLLOWING POSITION:

BUILDING INSPECTOR I: Performs responsible technical work inspecting residential building construction and in the enforcement of the minimum housing code and nuisance ordinances. Performs field inspections and re-inspections of residential construction and existing structures for compliance with building, plumbing, electrical and mechanical codes and the minimum housing code. Schedules appointments to conduct inspections. Takes necessary actions and follows appropriate procedures to ensure compliance with the minimum housing code and other code provisions. Notifies property owners of violations. Issues permits; reviews blueprints, surveyed plot plan and elevation certificates for compliance of appropriate code/zoning ordinances. Determines which dwellings should be demolished; prepares documents for court proceedings; prepares bid packets for demolition contractors; coordinates demolition activities; prepares payment requisitions. Receives and responds to inquiries and complaints in regard to defective construction and the minimum housing code. Inspects existing buildings for hazardous conditions, structural failures or improper uses. Assists in the enforcement of the zoning and nuisance abatement ordinances. Issues warnings and takes appropriate action when violations occur; testifies in court. Makes reports and keeps records regarding inspections and performs related tasks as required. **General knowledge of all types of building construction materials and methods and stages of construction when possible violations and defects may be most easily observed and corrected; general knowledge of state building codes, minimum housing, nuisance abatement, abandoned vehicle and related codes, laws and ordinances; general knowledge of routine legal procedures, as related to the enforcement of laws and ordinances; ability to detect poor workmanship, inferior materials, and hazards of fire and collapse; ability to read and interpret plans, specifications and blueprints accurately and to compare them with construction in process. Any combination of education and experience equivalent to graduation from high school supplemented by course study in a variety of inspection specialties and some experience in the building construction trade. Possession of an appropriate driver's license valid in the State of North Carolina. Possession of Level I certificate in each of the code fields enforced in period prescribed by the State of North Carolina. Salary Range: \$36,978-\$60,181. Excellent Benefits.**

APPLICATION DEADLINE: MONDAY, APRIL 30, 2018 AT 5:00 PM

IF YOU ARE INTERESTED IN THIS POSITION YOU MUST APPLY AT NC WORKS CAREER CENTER, 2836 NEUSE BLVD, NEW BERN, NC BY THE DEADLINE DATE. THE CITY OF NEW BERN DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE, OR DISABILITY IN EMPLOYMENT DECISIONS OR PROVISION OF SERVICES.

Everything comes together here.