



NEW BERN

NORTH CAROLINA

303 First Street, P.O. Box 1129

New Bern, NC 28563

Phone: (252) 639-7571

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THE CITY OF NEW BERN IS CURRENTLY RECRUITING FOR THE FOLLOWING POSITION:

Community and Economic Development Manager: Performs difficult professional and administrative work organizing, directing and managing community and economic development initiatives and programs. Identifies and facilitates community and economic development planning in order to identify and foster economic development opportunities; Meets with business representatives and community officials to determine overall growth and development needs in order to develop a community economic plan; Secures funding for economic development activities and programs; Administers all aspects of the redevelopment program; develops plans, acquires properties, and arranges for the demolition of units and the relocation of families; negotiates contracts with developers; coordinates engineering plans for site development; supervises construction; Directs a variety of committees and community task forces; serves on various regional and local boards; provides direction and oversees the implementation of committee and task forces decisions; Researches and analyzes economic development issues including legislation, policies, annual reports, and correspondence and prepares responses to information requests. Develops community profiles and/or other information to assist businesses and communities in assessing socioeconomic data for growth projection decisions; Provides technical assistance and makes presentations to boards, civic organizations, neighborhood groups, consultants and citizens. Develops with senior planning staff and implements CAMA, land use, transportation, neighborhood and other plans and performs related tasks as required. **Any combination of education and experience equivalent to graduation from an accredited college or university with major course work in planning or related field; Master's Degree preferred; considerable experience in community and economic development including some supervisory experience. Salary Range: \$60,232 - \$98,028. Excellent Benefits.**

APPLICATION DEADLINE: FRIDAY, MARCH 16, 2018 AT 5:00 PM

IF YOU ARE INTERESTED IN THIS POSITION YOU MUST SUBMIT YOUR RESUME TO THE CITY OF NEW BERN HUMAN RESOURCES DEPARTMENT, P.O. BOX 1129, NEW BERN, NC 28563 BY THE DEADLINE DATE. THE CITY OF NEW BERN DOES NOT DISCRIMINATE ON THE BASIS OF RACE, NATIONAL ORIGIN, AGE, RELIGION, COLOR, SEX, OR DISABILITY IN EMPLOYMENT DECISIONS OR PROVISION OF SERVICES.

Everything comes together here.