Expenditures	FY13-14 Actuals	FY 14-15 Adjusted Budget	FY15-16 Approved Budget
Personnel Services	$ 375,144	$ 417,370	$ 414,043
Operating	497,039	547,032	568,377
Debt Service	225,355	165,286	139,824
Capital Outlay	0	100,000	0
Total:	$ 1,097,538	$ 1,229,688	$ 1,122,244
Full-Time Positions	6	6	6
Part-Time Positions	0	0	0

Purpose and Mission:

This division is responsible for the maintenance and repairs of most City-owned buildings. The division is charged with repair and maintenance equipment to ensure effective and efficient operations and facility functionality for all departments.

FY15-16 Budget Highlights:

Operating:

- $1,550 - New IPad and data service for Building Supervisor for new work-order system
- $110,000 - Maintenance and repairs to City Facilities
- $60,000 - Cleaning service for City Facilities
- $75,000 - Contractual obligations for record storage and generator preventative maintenance service
- $14,000 - Replace carpet in Administrative side of Headquarters Fire Station as carpet is 15 years old and showing much wear and tear
- $16,000 - Repair/replace front and rear door glass panels/windows at Elizabeth Avenue Fire Station to eliminate further energy loss
- $12,000 - Towards Fireman's Museum Utillity Expenses

City of New Bern Budget
Fiscal Year 2015-16

Fund: General
Department: Public Works
Organization: Public Buildings

Account Number	Description	Actual Last Year FY 2013-14	Adjusted Budget FY 2014-15	Manager's Recommended FY 2015-16	Approved Budget FY 2015-16
Personnel Services:					
Salaries					
1111-8040-61101	Salaries - Regular	199,023	240,492	251,387	251,387
1111-8040-61106	Salaries & Wages Storm Regular	1,510	0	0	0
1111-8040-61121	Salaries - Overtime	37,880	27,500	20,000	20,000
1111-8040-61122	Salaries & Wages Storm Overtime	2,103	0	0	0
1111-8040-61141	Salaries - Call Back	5,568	6,000	2,500	2,500
1111-8040-61161	Salaries - Seasonal	11,468	14,000	14,000	14,000
1111-8040-61181	Salaries - Taxable Benefits	3,012	5,500	3,800	3,800
	Subtotal Salaries	260,565	293,492	291,687	291,687
Fringe Benefits					
1111-8040-62110	Social Security Tax	15,268	18,197	18,085	18,085
1111-8040-62112	Medicare Tax	3,571	4,256	4,230	4,230
1111-8040-62210	State Retirement	17,398	20,750	19,456	19,456
1111-8040-62220	401K	12,304	14,675	14,585	14,585
1111-8040-62810	Health/Life Insurance	66,038	66,000	66,000	66,000
	Subtotal Fringe Benefits	114,579	123,878	122,356	122,356
	Total Personnel Services	375,144	417,370	414,043	414,043
Professional Services:					
1111-8040-71190	Other Professional Services	75	5,000	5,000	5,000
	Total Professional Services	75	5,000	5,000	5,000
Current Obligations & Services:					
1111-8040-72130	Employee Travel & Training	846	1,000	1,000	1,000
1111-8040-72210	Telephone Service	2,301	3,800	2,500	2,500
1111-8040-72310	Utilities	77,715	80,000	80,000	80,000
1111-8040-72311	Utilities - Firemen's Museum	0	11,000	0	12,000
1111-8040-72510	R & M - Buildings	123,686	108,780	140,000	140,000
1111-8040-72511	R & M - Buildings Firemen's Museum	0	4,000	0	0
1111-8040-72520	R & M - Equipment	28,879	25,000	20,000	20,000
1111-8040-72532	Central Garage Charges	16,395	15,370	16,546	16,546
1111-8040-72830	Cleaning Services	46,752	67,000	60,000	60,000
1111-8040-72890	Miscellaneous Other Services	49,871	78,150	49,328	49,328
	Total Current Obligations & Services	346,445	394,100	369,374	381,374
Fixed Charges & Other Services:					
1111-8040-73130	Copier Rental	8,469	15,000	12,000	12,000
1111-8040-73210	Service & Maintenance Contracts	66,217	75,600	75,000	75,000
	Total Fixed Charges & Other Services	74,686	90,600	87,000	87,000

City of New Bern Budget
Fiscal Year 2015-16

Account Number	Description	Actual Last Year FY 2013-14	Adjusted Budget FY 2014-15	Manager's Recommended FY 2015-16	Approved Budget FY 2015-16
Supplies & Materials:					
1111-8040-74110	Uniforms	1,454	1,500	1,500	1,500
1111-8040-74120	Janitorial Supplies	402	300	300	300
1111-8040-74410	Construction & Repair Supplies	3,133	1,000	1,000	1,000
1111-8040-74452	Special Projects	0	2,000	2,000	2,000
1111-8040-74510	Fuel Charges	12,056	12,500	13,000	13,000
1111-8040-74610	Office Supplies & Materials	159	250	1,000	1,000
1111-8040-74910	Other Supplies & Materials	51,830	35,782	70,000	70,000
1111-8040-74930	IT Supplies	3,807	1,000	500	500
1111-8040-74931	IT Eqt (Restricted - IT Use Only)	0	0	2,100	2,100
1111-8040-74944	Fuel Charges Non-Highway	2,660	3,000	3,000	3,000
1111-8040-74970	Safety Supplies	0	0	603	603
1111-8040-74999	Non-Declared Storm Charges	332	0	0	0
Total Supplies & Materials		75,833	57,332	95,003	95,003
Capital Expenses:					
1111-8040-75410	Buildings, Structures, Improvements	0	100,000	0	0
Total Capital Expenses		0	100,000	0	0
Installment Payments:					
1111-8040-77101	I/P Principal Payments	117,482	61,664	38,136	38,136
1111-8040-77201	I/P Interest Payments	107,873	103,622	101,688	101,688
Total Installment Payments		225,355	165,286	139,824	139,824
Public Buildings Totals:		1,097,538	1,229,688	1,110,244	1,122,244

POSITION SUMMARY

Fund:	General	
Department:	Public Works	
Org:	Public Buildings	8040

PERSONNEL

		FY2014-15		Approved FY2015-16
	Grade	Funded	Positions Filled	Funded
Building and Grounds Maintenance Superintendent	18	1	1	1
Maintenance Technician	9	2	2	2
Carpenter	9	1	1	1
Maintenance Construction Worker	8	1	1	1
Lead Custodian	5	1	1	1
	Full-Time Total	**6**	**6**	**6**

Public Works - Buildings

Org. 8040

Travel & Training Request 2015-16
GL Account # 72130

Projected Date(s)of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
2015-2016	Continuing education classes	TBD	Supervisor / Maintenance Tech.	$1,000
				$1,000