

1
2
3
4
5
6
7
8
9
10
11
12

**Approved Minutes of the
New Bern Historic Preservation Commission
August 21, 2013**

13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

The New Bern Historic Preservation Commission (HPC) held a regular meeting on Wednesday, August 21, 2013, in the second floor courtroom of City Hall, 300 Pollock Street.

Members Present: Nancy Gray, Vice Chair Tim Thompson, Chair
Mickey Miller Richard Parsons
Pat Schible David Griffith
Jerry Walker

Members Excused (E)/Absent (A): NONE

Staff Present: Kevin Robinson, AICP, City Planner
Leigh Anne Friesen, AICP, Volunteer

The meeting was opened and roll call was taken. A quorum was present. Witnesses were sworn in. No minutes were reviewed.

New Business

1. Proposed major exterior alterations to 218 Pollock St. (Camille and Joseph Klotz) to include after the fact installation of a pergola in the tertiary AVC..

Staff Comments: Staff Kevin Robinson reviewed the project. Later he reviewed the Staff Recommendations.

Applicant Comments: Applicant/owner Joe Klotz discussed his rationale in adding the pergola to the back of his property, noting the presence of such structures on other properties in downtown. He discussed the height and cost of the structure. He did not think the project had a major or even minor COA requirement. He stated he wished the review process could have been clearer and more transparent (ie: notifying him before inspection took place, etc.).

Public Comments: NONE

Discussion by the Commission: The Commissioners concluded the application was complete and there were no unresolved zoning issues.

Finding(s) of Fact: Commissioner Griffith moved to find the application congruous with the Historic Preservation Guidelines, citing Section 15-427 Certificate of Appropriateness required; Section 15-429 Review Criteria, citing the following guidelines: "Outbuildings and Accessory Structures", page(s) 84, guideline(s)#5-7; and "Landscaping", page(s) 77-80, guideline(s)#6,7,10,12. Motion seconded by Commissioner Eure. Commissioner Parsons abstained. Motion passed.

45
46 **Statement(s) of Reason:** (1) The proposed alteration is congruous with the guidelines and the
47 District.

48
49 **Condition(s):** Structure should be painted.

50
51 **Motion:** Commissioner Griffith moved to issue the COA, seconded by Commissioner Gray.
52 Motion passed.

53
54 **Other business**

55 **1. Demolition by Neglect updates**

- 56 a. 223 Craven Street and 1118 North Craven (Sadler Store): HPC is ready to move
57 ahead in this process
58 b. 312 Avenue C (Maola House): front porch has been barricaded, there are three
59 bids on work needed, structure may be considered for donation back to private use
60 i. Staff recommends reviewing the structure again next meeting after work
61 has begun
62 c. 402 Queen Street: Inspections Dept to proceed with progressive work order

63 **2. Work Groups**

64 Have formed committees to review and update CoA form and website
65 (Commissioners Griffith, Parsons, Walker), for reviewing and amending guidelines
66 (Chairman Thompson, Vice Chair Eure, Commissioner Gray) and reviewing and
67 amending ordinances (Administrator Robinson, and Commissioners Miller and
68 Schaible). Chairman Thompson requested that all work groups notify either him or
69 Kevin of their scheduled meetings.

70
71 **3. New Commissioner to attend September Design Review:** Jim Morrison

72
73
74 There being no further business the meeting was adjourned.

75
76 
77
78 Tim Thompson, Chairman

Kevin Robinson, AICP
City Planner