NEW BERN

NORTH CAROLINA

303 First Street, P.O. Box 1129
New Bern, NC 28563
(252) 639-7571
(252) 639-7577

THE CITY OF NEW BERN IS CURRENTLY RECRUITING FOR THE FOLLOWING POSITION:

LABORATORY SUPERVISOR (City of New Bern): Performs intermediate professional work supervising and participating in the chemical and biological analysis of process and finished water. Supervising the collection, testing, and analyzing of water samples for compliance with federal and state regulations; oversees analytical quality control program for the lab. Conducts the regular and special collection and chemical analysis of process, finished and distribution water samples to determine the efficiency of treatment operations and chemical constituents; Ensures the calibration and adjustment of laboratory equipment to meet regulatory agency requirements; Interprets test results and formulates recommendations for water treatment/distribution operations; Addresses customer complaints; consults with customers regarding test results and water quality concerns; Establishes and monitors quality control program for the lab and ensures compliance with federal and state regulations; Performs chemical and biological tests, including, but not limited to chlorine (free and total), mono-chloramine, free ammonia, pH, iron, manganese, fluoride, hardness, phosphate, total/fecal coliform and heterotrophic plate count; Supervises daily operation, maintenance and updates of water lab equipment and HACH WIMS software; Determines laboratory needs and makes recommendations in order to meet and maintain lab certification requirements; ensures compliance with safety program; prepares SOPs for new and existing tests; Maintains laboratory records; prepares reports of analyses and tests performed and other related reports; and Performs related tasks as required. Thorough knowledge of the principles of organic and inorganic chemistry including qualitative and quantitative analysis; thorough knowledge of modem chemical laboratory procedures, techniques and equipment and skill in their use; thorough knowledge of chemistry and biochemistry as applied to water treatment; ability to perform research work on problems of a chemical nature; and ability to establish and maintain effective working relationships with the public and associates. **Any combination of education and experience equivalent to graduation from an accredited college or university with major course work in chemistry or related field and extensive laboratory management experience. Possession of North Carolina Grade-B Well Water Treatment Plant Operator, Process Control Chemistry, and State Lab of Public Health Bacteriological Analysis Certificates. Possession of appropriate valid NC driver's license. Salary Range: $44,946 - $73,150.**

APPLICATION DEADLINE: WEDNESDAY, MARCH 29, 2017 AT 5:00 PM

IF YOU ARE INTERESTED IN THIS POSITION YOU MUST SUBMIT YOUR RESUME TO THE CITY OF NEW BERN HUMAN RESOURCES DEPARTMENT, P.O. BOX 1129, NEW BERN, N.C. 28563 BY THE DEADLINE DATE. THE CITY OF NEW BERN DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, SEX, AGE, RELIGION, NATIONAL ORIGIN, OR DISABILITY IN EMPLOYMENT DECISIONS OR PROVISION OF SERVICES.